RCT1924

Claim Number
34074

ICO. EXPENSES CLAIM

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section

Name	Job Level	Payroll NO.	Department
Christopher Graham			Chief Executive

Usual mileage to work	

NB - Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure. Thank you.

Date	Time		Full details of journey and charges.	Mode of travel	Car mileage				Receipt attached *
	Depart	Arrive			STD 45p	PTR 25p	£	p	
			CANADIAN DOLLAR EXPENSES						
03/06/2015	0615	-	Bus from airport to hotel	Bus				3.10	1
	-	-	Share of supper					40.00	2
06/06/2015	-	1340	Returned home						
	-								
				sub-total	0	0		43.10	Canadian $

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Other incidental expenses (e.g. telephone, postage)									

total amount claimed	43.10	Canadian $
less cash advances received		
amount claimed for payment	43.10	Canadian $

If this journey has incorporated an overnight stay at a hotel could you please note or append any comments (positive or negative) about the standard of the accommodation.

DECLARATION

[redacted]

* Receipts **must** be provided for subsistence claims and attached to the back of this form.
* If no break down is provided please add a brief description of the items consumed. Thank you.

£22.2

RCT1925

ico.

EXPENSES CLAIM

Claim Number
85481

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
Christopher Graham			Chief Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other inddental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£ p	
07/05/2015	1250	2100	Food on the train on the return home				5.00	✓1
			(claim for maximum subsistence rate)					
11/05/2015			Cost of phone calls from home line				9.88	✓2
			(£8.23 + £1.66 being VAT at 20%)					
14/05/2015	0640	-	Coffee at station to take on the train				2.50	✓3
	-	-	Taxi to meeting (missed connection)	Taxi			12.00	✓4
	-	-	Coffee during meeting				5.00	✓5
	-	2000	Taxi to meeting (running late)	Taxi			7.00	✓6
18/05/2015			Share of cost of dinner (£25 per person				20.00	✓7
			minus contribution for alcohol)					
				sub-total	0	0	41.62	

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WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount	
		0.00	

**Signed		Date	

total amount claimed	41.62
less cash advances received	
amount claimed for payment	41.62

[redacted]

* Receipts **must** be provided for subsistence claims and attached to the back of this form.
If no break down is provided please add a brief description of the items consumed. Thank you.

00012966

RGT1923

Claim Number

99817

ICO. EXPENSES CLAIM

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section

Name	Job Level	Payroll NO.	Department
Christopher Graham			Chief Executive

Usual mileage to work	

NB - Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure. Thank you.

Date	Time		Full details of journey and charges.	Mode of travel	Car mileage				Receipt attached *
	Depart	Arrive			STD 45p	PTR 25p	£	p	
03/06/2015	0615	-	Taxi to airport from home	Taxi			15	00	1
	-	-	Food at Heathrow awaing flight				~~5~~	~~75~~	2
06/06/2015	-	-	Food at Heathrow awaing flight				4	99	3
	-	1340	Taxi from airport to home	Taxi			15	00	4
09/06/2015			Recharge additional accommodation				-20	00	5
			costs resulting from double room						
			occupancy (see attached)						
				sub-total	0	0	~~20~~	~~74~~	

4.25

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Other incidental expenses (e.g. telephone, postage)						19.24

total amount claimed	~~20.74~~	19.24
less cash advances received		
amount claimed for payment	~~20.74~~	19.24

If this journey has incorporated an overnight stay at a hotel could you please note or append any comments (positive or negative) about the standard of the accommodation.

DECLARATION

[redacted]

* Receipts **must** be provided for subsistence claims and attached to the back of this form.
* If no break down is provided please add a brief description of the items consumed. Thank you.

RCT1932

ico.

EXPENSES CLAIM

Claim Number
24255

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
20/04/15	09:30		Home to Manchester airport	Taxi			12.00	Yes
			Airport to Lisbon	Flight				
			Lisbon airport to Cascais	Car (lift from another delegate)				
21/22/4/15			(Forum on International Privacy Law 2015)					
			Cascais to Lisbon airport	Taxi (shared with another delegate)				
	13:50		Lisbon to Milan airport	Plane				
			(Annual Congress – EU DPA's Roundtable)					
			Subsistence (Lisbon to Milan)					
			2 x 24 hrs, less 2 x Dinners and 1 lunch					
			Subsistence (Milan)					
			1 x 24 hr and 1 over 5 hrs					
			less 1 x Dinner and 1 x lunch					
				sub-total	0	0	**12.00**	

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WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount
		0.00

**Signed		Date	

total amount claimed	**12.00**
less cash advances received	
amount claimed for payment	**12.00**

DECLARATION

[redacted]

* Receipts **must** be provided for subsistence claims and attached to the back of this form.
If no break down is provided please add a brief description of the items consumed. Thank you.

RCT1936

EXPENSES CLAIM

Claim Number
24586

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
18/19/20/5/15	16:00		Woodsmoor to Manchester railway station	Train				
			(ICO European Spring Conference)					
20/05/15			Manchester to Stockport	Train			2.20	YES
		19:30	Stockport to Home	Taxi			8.50	YES
			Subsistence				20.00	YES
				sub-total	0	0	30.70	

WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount	
		0.00	

**Signed		Date	

total amount claimed	30.70
less cash advances received	
amount claimed for payment	30.70

DECLARATION

[redacted]

If no break down is provided please add a brief description of the items consumed. Thank you.

RCT1938

EXPENSES CLAIM

Claim Number
27383

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£ p	
21/05/15	16:15		Office to Manchester airport	Car				
			Manchester airport to Brussels	Plane				
			Brussels airport to Brussels centre	Bus			4.50 ewos	✓
22/05/15			(Future of Privacy Subgroup meeting)					
			Plas Luxembourg to Brussels airport	Taxi			45 ewos	✓
			(Had to leave meeting early and catch taxi to airport)					
		18:15	Brussels to Manchester airport	Plane				
			Manchester airport to home	Car				
			Subsistence :					
			1 x 24hrs				76 ewos	
							125.50 ewos	
				sub-total	0	0	0.00	

WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson.**

Date	Reason	Amount
		125.50 ewos
		0.00

**Signed [redacted] Date [redacted]

total amount claimed	0.00	125.50 ewos
less cash advances received		
amount claimed for payment	0.00	

DECLARATION

[redacted]

If no break down is provided please add a brief description of the items consumed. Thank you.

125.50 ÷ 1.39885 = 89.72

RCT1935

ICO.

EXPENSES CLAIM

Claim Number
37075

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
14/05/15	10:50		Wilmslow to London	Train				
			(Technology Reference Panel)					
			Embankment to Victoria	Tube			1.50	
			Victoria to Cannon Street	Tube			2.30	
			(Chamber's Annual Lecture on Cybercrime)					
			Cannon Street to Victoria	Tube			1.50	
15/05/15			Victoria to Denmark Hill (rtr)	Train			5.90	YES
			(Annual King's Health Partner Conference)					
			Denmark Hill to St Pancras	Train				
			To Euston	Walk				
		17:00	Euston to Wilmslow	Train				
			Subsistence - £9.34 + £3.29 + £7.40				20.03	YES
				sub-total	0	0	11.20	31.3.23

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WILMSLOW OFFICE PARKING CLAIM All parking claims must be approved by David Wells/Paul Wilson **			
Date	Reason	Amount	
		0.00	

**Signed		Date	

total amount claimed	11.20	31.3.23
less cash advances received		
amount claimed for payment	11.20	31.3.23

DECLARATION

[redacted]

If no break down is provided please add a brief description of the items consumed. Thank you.

IC-71933

EXPENSES CLAIM

Claim Number
44116

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
23/04/15			Milan airport to Heathrow					
	19:10		Heathrow to Paddington (on business credit card)	Train				
			Paddington to Earls Court	Tube			2.30	
24/04/15			Earls Court to St Pauls	Tube			2.30	
			(Commonwealth Cybersecurity Forum 2015)					
			To Bank station	Walk				
			Bank to Euston	Tube			1.50	
			Euston to Stockport	Train				
		16:45	Stockport to home	Taxi			8.00	Yes ✓
			Subsistence				4.99	Yes ✓
				sub-total	0	0	19.09	

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WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount	
		0.00	

**Signed		Date	

total amount claimed	19.09
less cash advances received	
amount claimed for payment	19.09

DECLARATION

[redacted]

* Receipts **must** be provided for subsistence claims and attached to the back of this form.
If no break down is provided please add a brief description of the items consumed. Thank you.

ICT1930

EXPENSES CLAIM

Claim Number 23674

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
13/04/15	16:15		Office to Manchester airport	Taxi			16.00	Yes
			Manchester to Brussels	Plane				
			Brussels airport to Gare du Midi	Train				
			Gare du Midi to Troon	Metro				
14/04/15			Art. 29 Working Party meeting					
15/04/15			Art. 29 Working Party meeting					
15/04/15			Brussels centre to Brussels airport	Bus				
			Brussels to Manchester	Plane				
		18:00	Manchester airport to home	Taxi			21.00	Yes
				sub-total	0	0	37.00	

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WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount	
		0.00	

**Signed		Date	

total amount claimed	37.00
less cash advances received	
amount claimed for payment	37.00

DECLARATION

[redacted]

* Receipts **must** be provided for subsistence claims and attached to the back of this form.
If no break down is provided please add a brief description of the items consumed. Thank you.

RCT1931

EXPENSES CLAIM

Claim Number
46249

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	€ p	
20/04/15	09:30		Home to Manchester airport	Taxi				
			Airport to Lisbon	Flight				
			Lisbon airport to Cascais	Car (lift from another delegate)				
21/22/4/15			(Forum on International Privacy Law 2015)					
			Cascais to Lisbon airport	Taxi (shared with another delegate)			20 euros	NO
22/04/15	13:50		Lisbon to Milan airport	Plane				
			(Annual Congress - EU DPA's Roundtable)					
			Milan airport to Milan centre	Train			12 euros	YES ✓
			Milan centre to hotel	Metro			1.50 euros	YES ✓
23/04/15			Hotel to Milan centre	Metro			1.50 euros	YES ✓
			Milan centre to Milan airport	Train			12 euros	YES ✓
	19:10		Milan airport to Heathrow	Plane				
				sub-total	0	0	0.00	

WILMSLOW OFFICE PARKING CLAIM

All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount	
		0.00	

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**Signed		Date	

total amount claimed	0.00
less cash advances received	
amount claimed for payment	0.00

141.50

DECLARATION

[redacted]

If no break down is provided please add a brief description of the items consumed. Thank you.

141.50 ÷ 1.39850
= £101.11

ICO.

EXPENSES CLAIM

Claim Number (Cont...)

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive
Usual mileage to work			

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
			(Commonwealth Cybersecurity Forum 2015)					
			Subsistence (Lisbon [redacted])					
			2 x 24 hrs, less 2 x Dinners and 1 x lunch				43.50	ewos
			Subsistence (Milan)					
			1 x 24 hrs and 1 over 5 hrs					
			less 1 x Dinner and 1 x lunch				51	ewos
							141.50	ewos
				sub-total	0	0	0.00	

WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount	
		0.00	

**Signed [redacted] Date

total amount claimed	0.00
less cash advances received	
amount claimed for payment	

141.50 ewos

141.50 ewos

[redacted]

If no break down is provided please add a brief description o' the items consumed. Thank you.

RCT1944

ICO. EXPENSES CLAIM

Claim Number
48356

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
13/04/15	16:15		Office to Manchester airport	Taxi				
			Manchester to Brussels	Plane				
			Brussels airport to Gare du Midi	Train			8.50 EUR	Yes
			Gare du Midi to Troon	Metro				
14/04/15			Art. 29 Working Party meeting					
15/04/15			Art. 29 Working Party meeting					
15/04/15			Brussels centre to Brussels airport	Bus				
			Brussels to Manchester	Plane				
		18:00	Manchester airport to home	Taxi				
			Subsistence - 2 x 24 hrs				152.00 EUR	
							EUR	160.50
				sub-total	0	0	~~0.00~~	

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WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount	
		0.00	

**Signed		Date	

total amount claimed	~~0.00~~	EUR 160.50
less cash advances received	200	rec'd 2.14.11
amount claimed for payment	~~0.00~~	

Minus 39.50 owed to ICO clf.

DECLARATION
I declare that the expenses claimed above have been actually and necessarily incurred by me in accordance with the Information Commissioners Expenses Guide

[redacted]

Receipts must be provided for subsistence claims and attached to the back of this form.
If no break down is provided please add a brief description of the items consumed. Thank you.

39.50 ÷ 1.39461 = £28.32

RCT1937

ico.

EXPENSES CLAIM

Claim Number
49394

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
21/05/15	16:15		Office to Manchester airport	Car	2		0.90	
			Manchester to Brussels	Plane				
			Brussels airport to Brussels centre	Bus				
22/05/15			(Future of Privacy Subgroup meeting)					
			Plas Luxembourg to Brussels airport	Taxi				
			(Had to leave meeting early and catch taxi to airport)					
		18:15	Brussels to Manchester airport	Plane				
			Manchester airport to home	Car	2		0.90	
				sub-total	4	0	1.80	

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WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount
		0.00

**Signed		Date	

total amount claimed	1.80
less cash advances received	
amount claimed for payment	1.80

[redacted]

* Receipts **must** be provided for subsistence claims and attached to the back of this form.
If no break down is provided please add a brief description of the items consumed. Thank you.

RCT1939

ICO.

EXPENSES CLAIM

Claim Number
61841

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
25/05/15	10:30		Home to Manchester airport	Taxi			12.00	YES
			Manchester to Oslo	Plane				
			Oslo airport to centre	Bus				
			(EU ICT Conference - 26/5)					
27/05/15			Oslo centre to Oslo airport					
			Oslo to Manchester	Plane				
		12:00	Manchester to home	Taxi			18.00	YES
			Subsistence:					
			2 x 24 hrs					
			(minus 1 x Dinner and 2 x lunches)					
				sub-total	0	0	30.00	

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11 JUN 2015

WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount
		0.00

**Signed		Date	

total amount claimed	30.00
less cash advances received	
amount claimed for payment	30.00

DECLARATION

[redacted]

If no break down is provided please add a brief description of the items consumed. Thank you.

IGT1940

EXPENSES CLAIM

Claim Number
73022

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
02/06/15	15:15		Office to Manchester airport	Car	2		0.90	
			Manchester to Glasgow	Plane				
			Glasgow airport to Glasgow centre (rtn)	Bus			9.00	YES
			(ICO Scottish Conference)					
			Glasgow centre to Glasgow airport	Bus				
			Glasgow airport to Manchester airport	Plane				
			Manchester to Edgeley	Car	12	24	6.00	
			(lift for [redacted])					
		21:00	Edgeley to home	Car				
			Airport car park				38.73	YES
			Subsistence				12.00	YES
				sub-total	14	12	**66.63**	

WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount	
		0.00	

Signed		Date	

total amount claimed	**66.63**
less cash advances received	
amount claimed for payment	**66.63**

DECLARATION

[redacted]

* Receipts **must** be provided for subsistence claims and attached to the back of this form.
If no break down is provided please add a brief description of the items consumed. Thank you.

RCT1945

EXPENSES CLAIM

Claim Number
B2379

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
25/05/15	10:30		Home to Manchester airport	Taxi				
			Manchester to Oslo	Plane				
			Oslo airport to centre	Bus			125 Krone	YES
			(EU ICT Conference)					
27/05/15			Oslo centre to Oslo airport	Bus			125 Krone	YES
			Oslo to Manchester	Plane				
		12:00	Manchester to home	Taxi				
			Subsistence:					
			2 x 24 hrs					
			minus 1 x Dinner and 2 x lunches				948.50 Krones	652 (could have (WAS OK)
				sub-total	0	0	0.00	1,198.50 (Krone 902

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19 JUN 2015

WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount	
		0.00	1,198.50 Krone

**Signed		Date	

total amount claimed	0.00	1,198.50 Krone 902
less cash advances received	1,000 Krones	minus CAM claim
amount claimed for payment	0.00	

DECLARATION

I declare that the expenses claimed above have been actually and necessarily incurred by me in accordance

[redacted]

* Receipts **must** be provided for subsistence claims and attached to the back of this form.
If no break down is provided please add a brief description of the items consumed. Thank you.

1,198.50 Krone −98 Krone one no ICO.

(98.00 ÷ 12.2204) = £8.0 one

RCT1934

ico.

EXPENSES CLAIM

Claim Number
98446

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
05/05/15	06:15		Home to Stockport station	Car				
			Stockport to London	Train				
			Euston Square to Liverpool Street	Tube			2.30	
			(UK IAPP Knowledge Net Event)					
			Liverpool Street to Euston Square	Tube			1.50	
			Euston Square to Stockport	Train				
		16:30	Stockport to home	Car				
			Railway car park				14.00	YES
				sub-total	0	0	17.80	

RECEIVED
11 JUN 201

WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by David Wells/Paul Wilson **

Date	Reason	Amount	
		0.00	

**Signed		Date	

total amount claimed	17.80
less cash advances received	
amount claimed for payment	17.80

DECLARATION

[redacted]

* Receipts **must** be provided for subsistence claims and utilities to the back of this form.
If no break down is provided please add a brief description of the items consumed. Thank you.

RECEIVED 16 JUN 2015

ICT2031

ico.

EXPENSES CLAIM

Claim Number 2088

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

Name	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
08/06/15	07:15		Home to Manchester airport	Car	2		0.90	
			Manchester airport to Paris airport	Plane				
			Paris airport to centre	Bus				
			(European Data Protection Board meeting)					
			Paris centre to Paris airport	Bus				
			Paris airport to Manchester airport	Plane				
		22:15	Manchester airport to home		2		0.90	
			Subsistence (over 10 x hours)					
				sub-total	4	0	1.80	

WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by Mike Collins/Paul Wilson **

Date	Reason	Amount
		0.00

**Signed		Date	

total amount claimed	1.80
less cash advances received	
amount claimed for payment	1.80

DECLARATION

[redacted]

* Receipts **must** be provided for subsistence claims and attached to the back of this form.
If no break down is provided please add a brief description of the items consumed. Thank you.

RCT 2036

RECEIVED JUN 2015

EXPENSES CLAIM

Claim Number
46712

...ses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section.

...e	Job Level	Payroll NO.	Department
David Smith	H		DP Executive

Usual mileage to work	

Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure.

Date	Time		Full details of journey and charges/other incidental expenses (e.g. telephone, postage)	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£ p	
08/06/15	07:15		Home to Manchester airport	Car				
			Manchester airport to Paris airport	Plane				
			Paris airport to centre	Bus			11 euros	Yes
			(European Data Protection Board meeting)					
			Paris centre to Paris airport	Bus			11 euros	Yes
			Paris airport to Manchester airport	Plane				
		22:15	Manchester airport to home					
			Subsistence:					
			Over 10 x hours				86.50	
							108.50	euros
				sub-total	0	0	0.00	

WILMSLOW OFFICE PARKING CLAIM
All parking claims must be approved by Mike Collins/Paul Wilson **

Date	Reason	Amount	
		0.00	

**Signed		Date	

total amount claimed	0.00	108.50 euros
less cash advances received		
amount claimed for payment	0.00	108.50 euros

DECLARATION
I declare that the expenses claimed above have been actually and necessarily incurred by me in accordance

[redacted]

* Receipts **must** be provided for subsistence claims and attached to the back of this form.
If no break down is provided please add a brief description of the items consumed. Thank you.

108.50 ÷ 1.40677